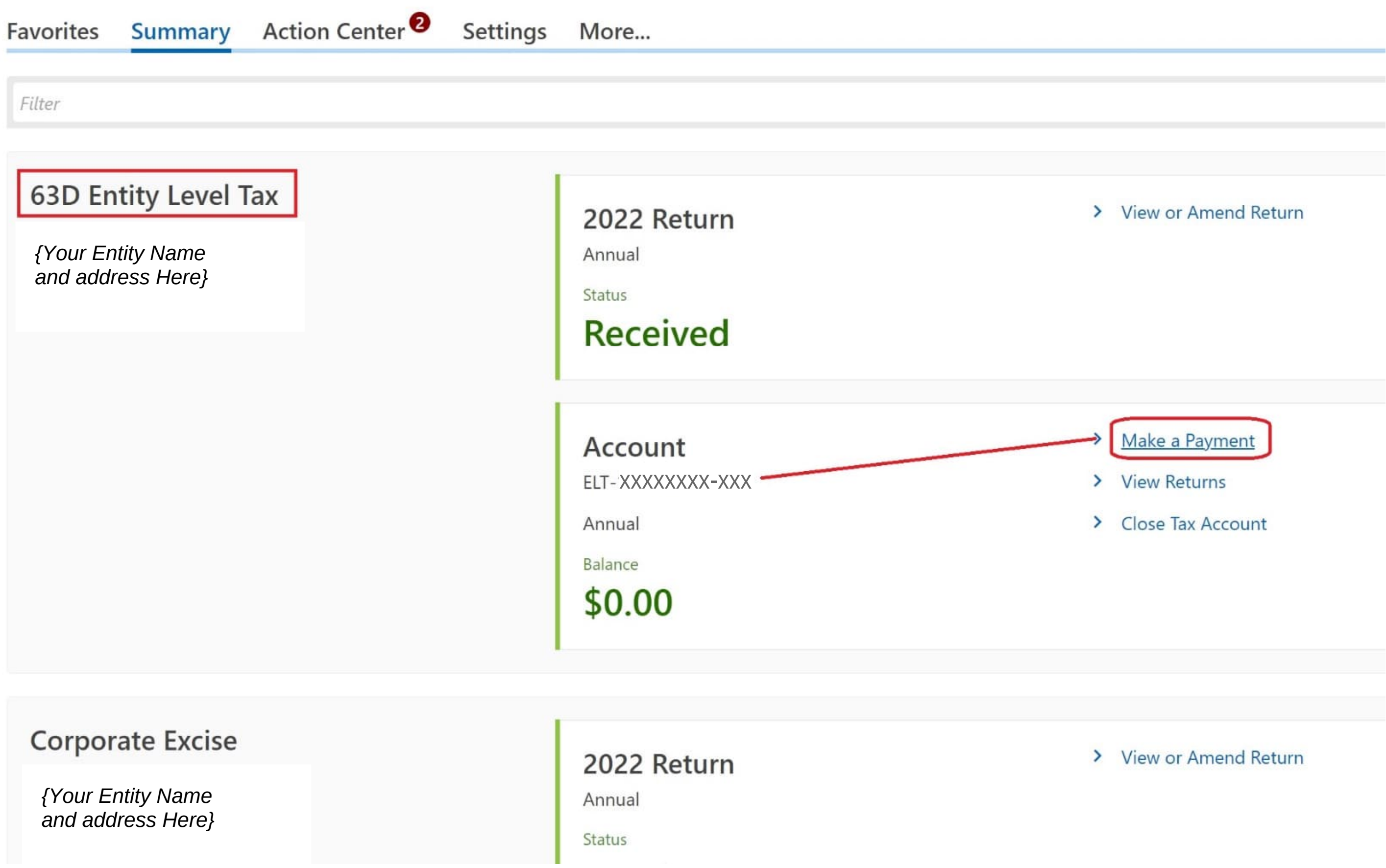
MassTaxConnect – 63D ELT *(Pass-Through Entity Level Tax)*

(We call 63D "PTE" taxes because they are pass-through entity withholdings, and the majority of states that have a Pass-Through-Entity tax calls it "PTE." However, in the state of Massachusetts, there was a mandatory "PTE" for out-of-state non-residents who work in MA long before the elective PTE tax, so they have 2 tax accounts: PTE for non-residents and 63D for residents

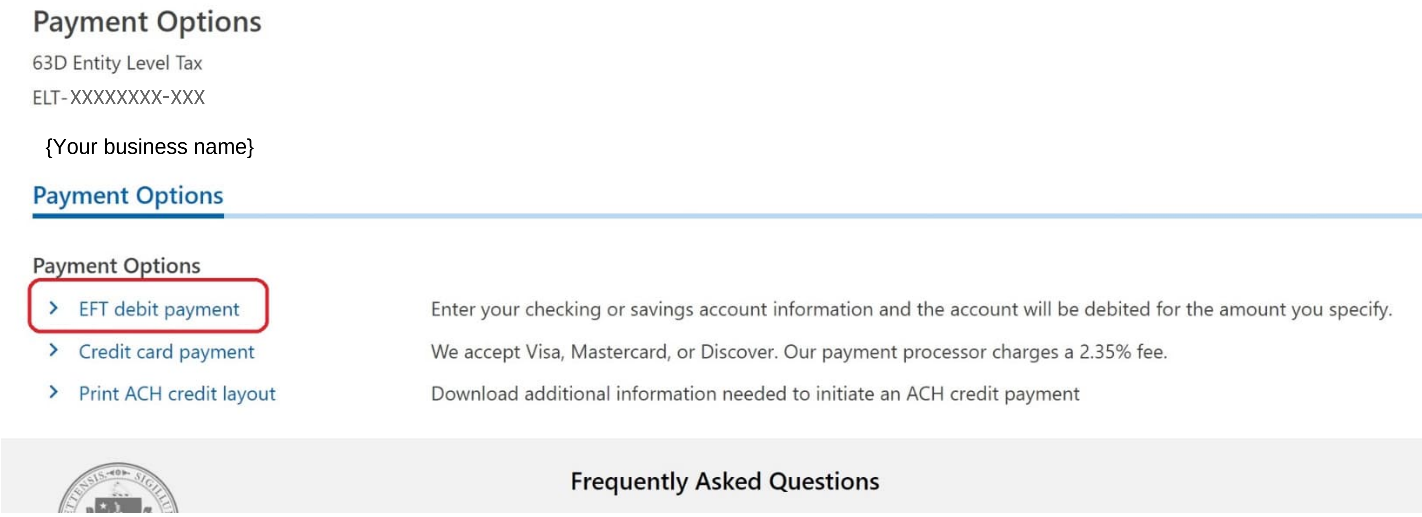
The 63D-ELT is the elective pass-through withholding for MA residents. This is the tax account you should use.)

How to post Estimated payments to your MA 63D tax account

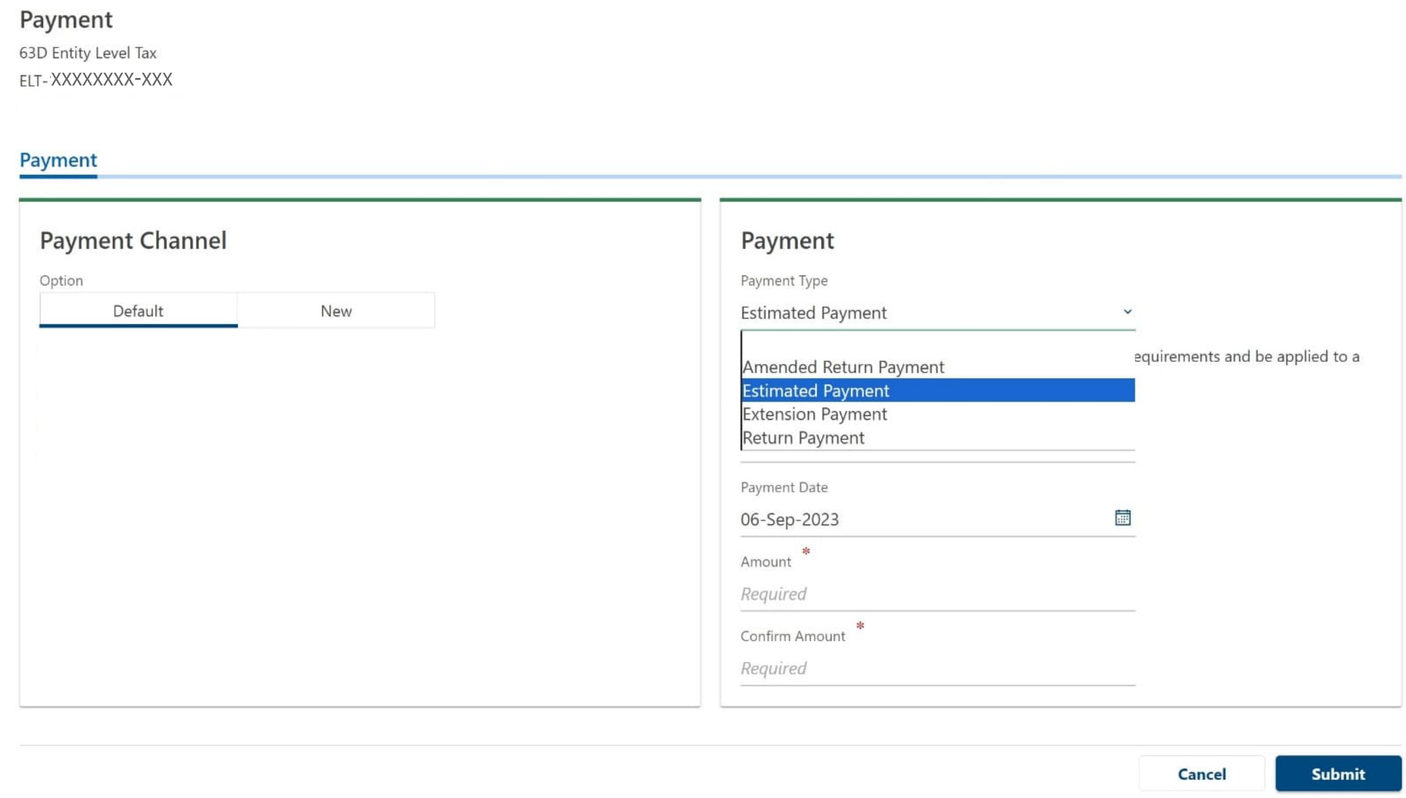
1. Log onto MassTaxConnect and locate your "63D Entity Level Tax" account.
2. Select "Make a Payment" next to the ELT account.



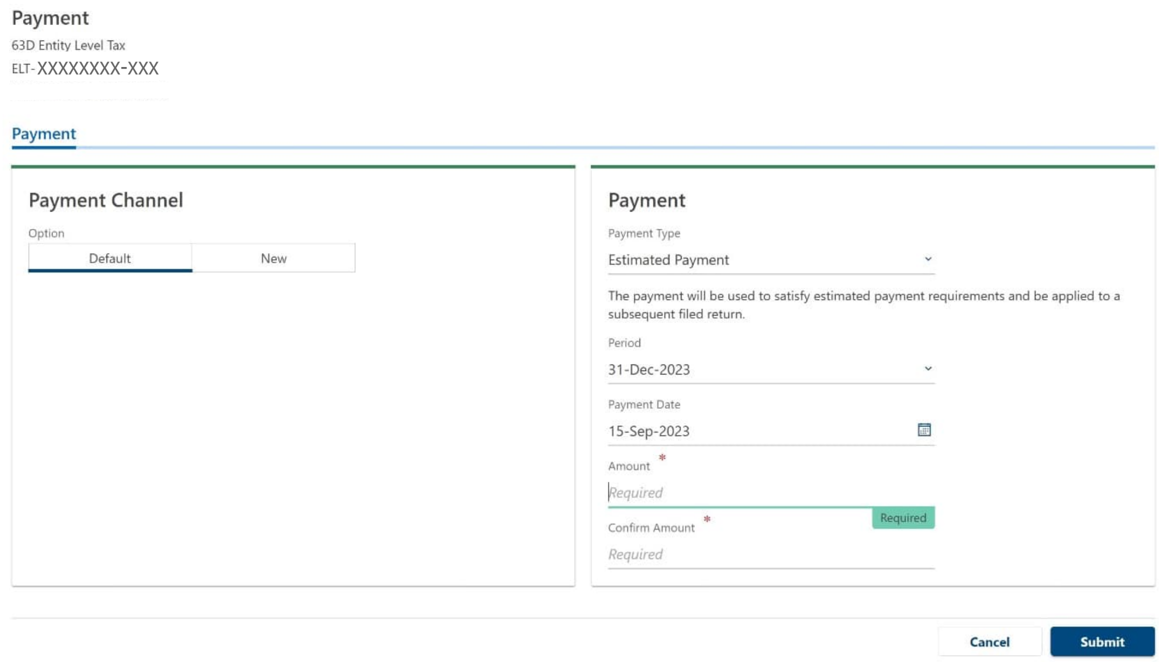
3. Choose payment type > EFT debit payment



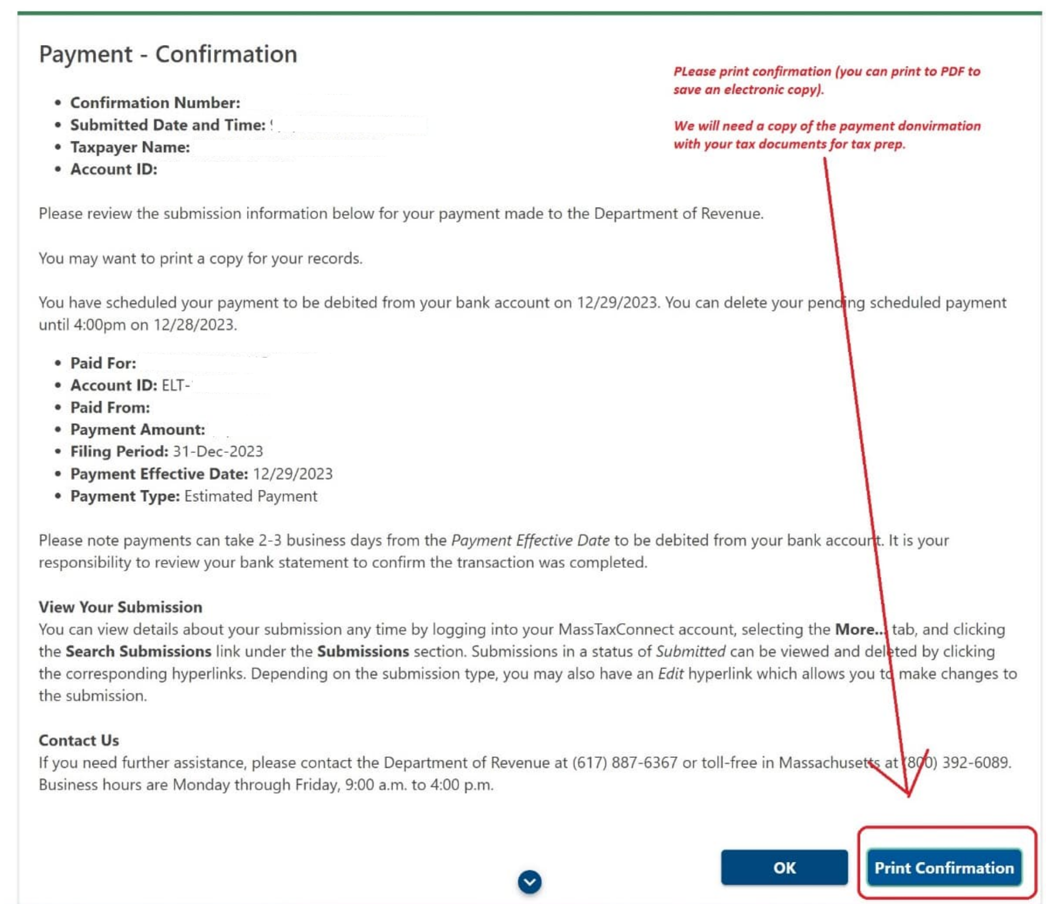
4. Enter your payment information on the left side under Payment Channel, or select a saved payment
5. Under the Payment column on the right side, select "Estimated Payment" as the payment type.



6. Enter the tax period (Estimates for 2024 will be 31-Dec-2024)
7. Enter the payment date (you can schedule all 4 quarters ahead of time, one at a time, for a future date)
8. Enter the payment amount; confirm payment amount, then hit "Submit."



9. Save the payment confirmation. We will need a copy when we prepare your tax return.



Payment - Confirmation

- **Confirmation Number:**
- **Submitted Date and Time:**
- **Taxpayer Name:**
- **Account ID:**

Please review the submission information below for your payment made to the Department of Revenue.

You may want to print a copy for your records.

You have scheduled your payment to be debited from your bank account on 12/29/2023. You can delete your pending scheduled payment until 4:00pm on 12/28/2023.

- **Paid For:**
- **Account ID:** ELT-
- **Paid From:**
- **Payment Amount:**
- **Filing Period:** 31-Dec-2023
- **Payment Effective Date:** 12/29/2023
- **Payment Type:** Estimated Payment

Please note payments can take 2-3 business days from the *Payment Effective Date* to be debited from your bank account. It is your responsibility to review your bank statement to confirm the transaction was completed.

View Your Submission
You can view details about your submission any time by logging into your MassTaxConnect account, selecting the **More...** tab, and clicking the **Search Submissions** link under the **Submissions** section. Submissions in a status of *Submitted* can be viewed and deleted by clicking the corresponding hyperlinks. Depending on the submission type, you may also have an *Edit* hyperlink which allows you to make changes to the submission.

Contact Us
If you need further assistance, please contact the Department of Revenue at (617) 887-6367 or toll-free in Massachusetts at (800) 392-6089. Business hours are Monday through Friday, 9:00 a.m. to 4:00 p.m.

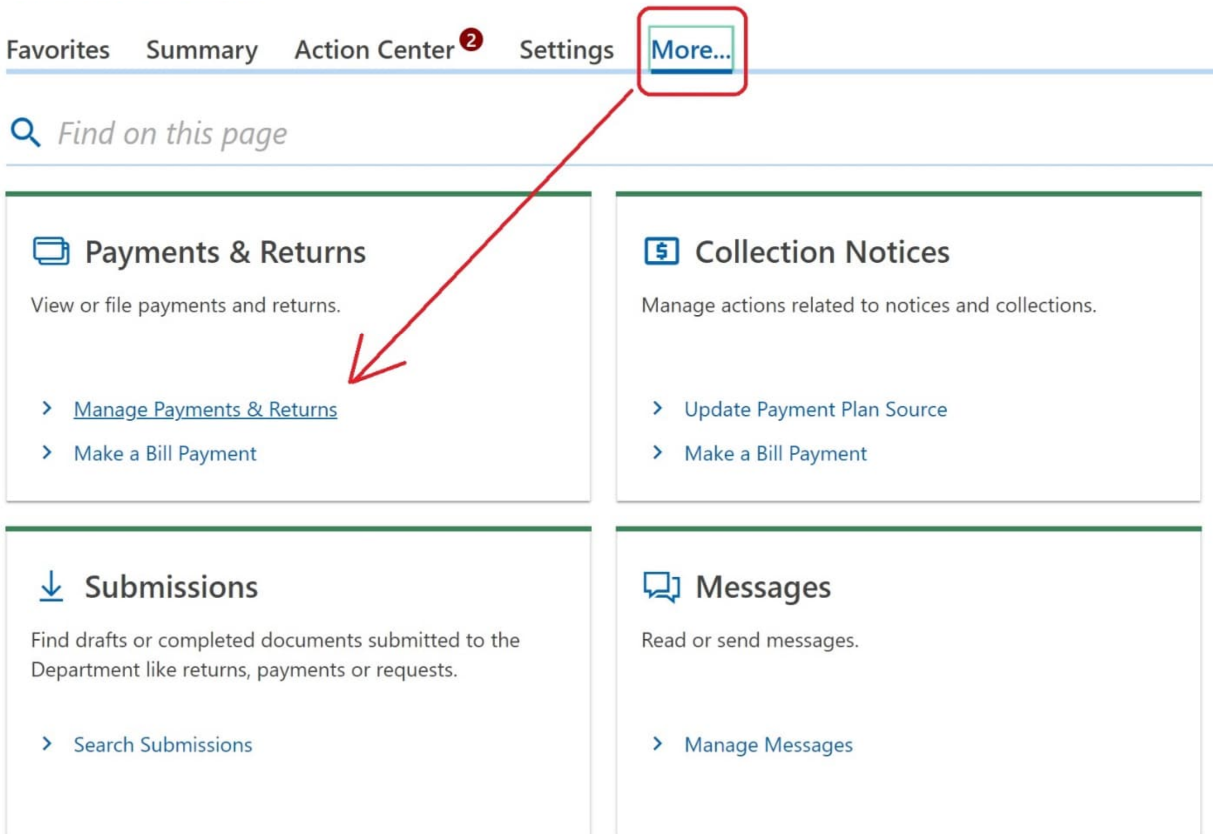
PLease print confirmation (you can print to PDF to save an electronic copy).

We will need a copy of the payment donvirmation with your tax documents for tax prep.

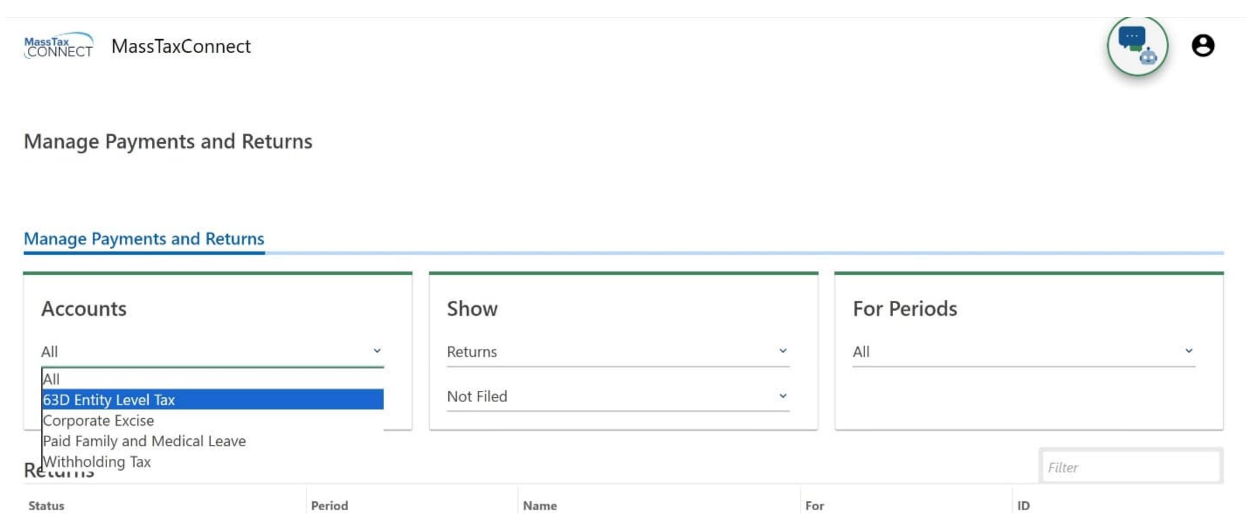
OK

Print Confirmation

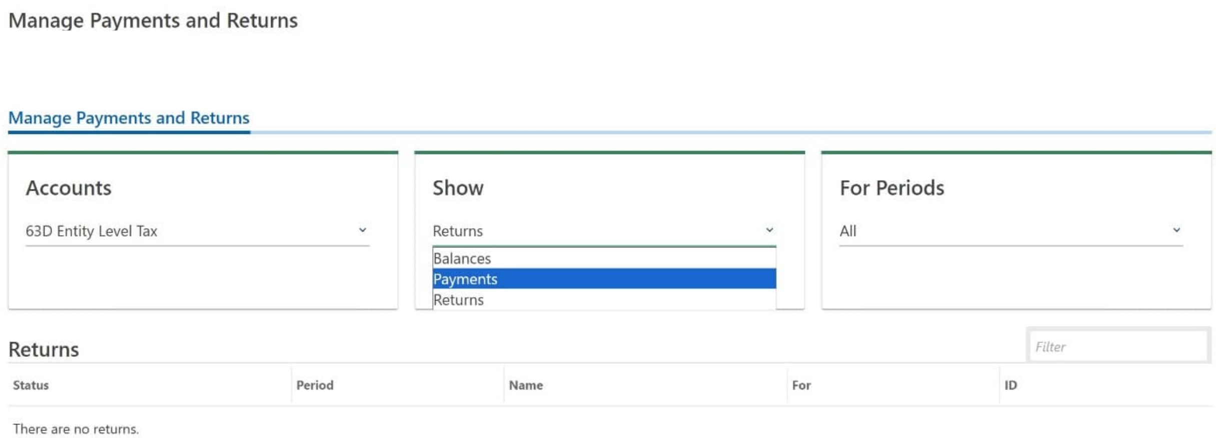
How to view payments that have already been made

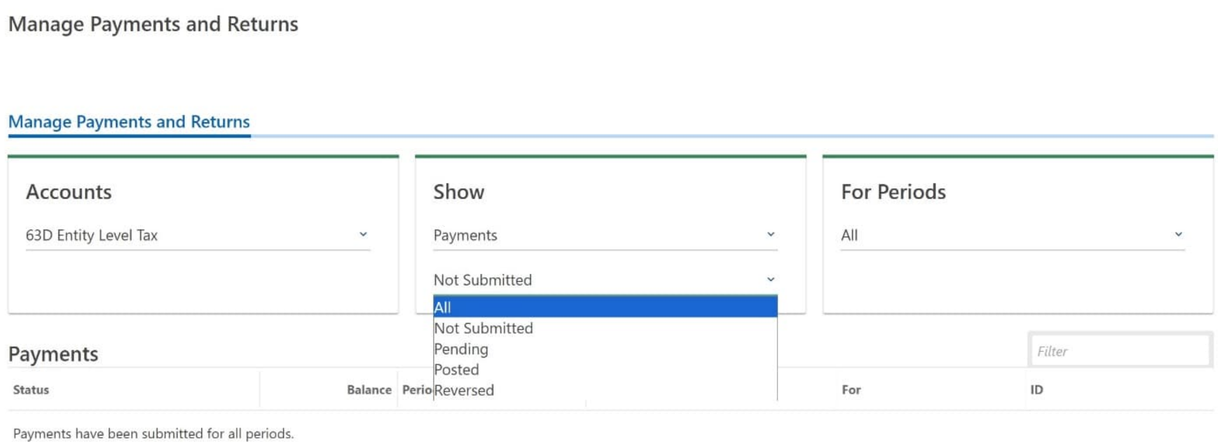


1. Select the Account *(in this example, we chose the 63D tax account)*



2. Under “Show” select “Payments” > “All”





3. Change “For periods” to All, Current Period, or Last Period: